Health and Wellbeing projects and activities FUNDING APPLICATION

1. **Applicant:**

Name	South West Wiltshire Area Board
Organisation	Wiltshire Council
Address	
Phone number	
Email address	

2. **Amount of funding required from the Area Board:**

£0 - £1000	600
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. **Are you applying on behalf of a Parish Council?**

Yes	
No	x

4. **If yes, please state why this project cannot be funded from the Parish Precept?**

5. **Project title?**

Silent Discos Pilot Project

6. **Project summary: (100 words maximum)**

To organise a silent disco, one for each of the three community areas: Mere, Tisbury, Wilton to enhance the local offer of older people's activities, noting the success of the first Silent Disco in Wiltshire held earlier this year during Dementia Action Week in the Cathedral.

7. **Which Area Board are you applying to?**

South West Wiltshire

8. **What is the Post Code of the place where your project is taking place?**

BA12, SP2 and SP3

9. Please tell us which themes best describe your project:

☑ Intergenerational projects	☐ Heritage, history and architecture
☑ Older People Support/Activities	☑ Inclusion, diversity and community spirit
☑ Carers Support/Activities	☐ Environment, recycling and green initiatives
☑ Promoting physical and mental wellbeing	☑ Sport, play and recreation
☑ Combating social isolation	☐ Transport
☑ Promoting cohesive/resilient communities	☐ Technology & Digital literacy
☐ Arts, crafts and culture	☐ Other
☑ Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The area board approved 3 priorities relating to the health and wellbeing of older people in 2017 as part of the jc

These are: social isolation and loneliness, dementia and support for carers. Silent Disco events will help each c

According to the latest published JSNA, the South West Wiltshire Community Area has a disproportionalely high

Across the county the latest ONS statistics predict that our older people population will increase from 101,588 t

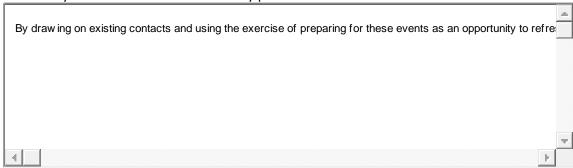How many older people/carers to do you expect to benefit from your project?

Approximately 100 - 120.

How will you encourage volunteering and community involvement?

> The events will be organised by the Community Engagement Manager who will seek support from the local com

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

> Venues will be chosen to support this.
>
> The CEM will liaise with her colleagues across all public services and agencies locally to ensure the publicity an

How will you work with other community partners?

> By drawing on existing contacts and using the exercise of preparing for these events as an opportunity to refre
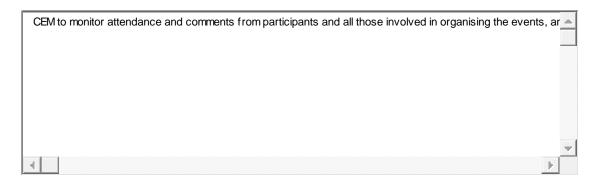
11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
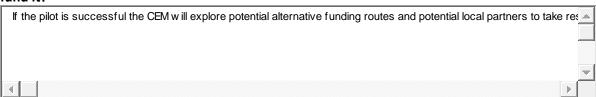- Who in your organisation is ultimately responsible for safeguarding?

The CEM will ensure she has a renewed DBS certificate and will complete safeguarding training before the events

The CEM will also ensure all volunteers and any partners supporting and assisting comply with safeguarding requi

12. **Monitoring your project.**
   How will you know if your project has been successful? *required field

CEM to monitor attendance and comments from participants and all those involved in organising the events, ar

13. **If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

If the pilot is successful the CEM will explore potential alternative funding routes and potential local partners to take re

14. **If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost**

n/a

15. **Finance:**
   15a. Your Organisation's Finance:

Your latest accounts:
Month [ ] Year [ ]

Total Income:
£ [ ]

Total Expenditure:

£ [   ]

Surplus/Deficit for the year:

£ [   ]

Free reserves currently held:
(money not committed to other projects/operating costs)

£ [   ]

Why can't you fund this project from your reserves:

[   ]

We are a small community group and do not have annual accounts or it is our first year: ☑

15b. Project Finance:

Total Project cost   £ [600.00]

Total required from Area Board £ [600.00]

Expenditure	£	Income	£	Tick if income confirmed
NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs help)		(Planned Income help)		
Headset hire x 3	495	Area Board	600	☐
venue and refreshme	105			☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
Total	600	Total	600	

16. **Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field**

○ Yes

◉ No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

[   ]

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

☑ I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

☑ For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

☑ I will make available on request the organisation's **latest accounts**

Constitution:

☑ I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

☑ I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

☐ I will make available on request evidence of ownership of buildings/land

☐ I will make available on request the relevant planning permission for the project.

☑ I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

☑ I confirm that the information on this form is correct, any award received will be spent on the activities specified.